

## Guidelines for Contributors

1. CONTRIBUTIONS should not exceed 10,000 words. They should be in English following the American Psychological Association (APA) style. Authors who are not native speakers of English are advised to have their paper checked by a native speaker before submission.
2. MANUSCRIPTS: Please submit your manuscript by email attachment, double spaced, with margins of 3 cm all round. The first page of a manuscript should contain the title of the article, the name, affiliation, email and address of each author. A self-contained abstract in English should follow (max. 150 words), including key words, and a biographical note about the author(s) of not more than 100 words.
3. Upon acceptance the author will be requested to send the final version in electronic form in any recent version of MSWord or WordPerfect (Macintosh format is preferred) by mail or as an email attachment, (MIME, UU, or Binhex encoding). A paper copy of the final version should be sent by mail.
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5. Papers should be reasonably divided into sections and, if necessary, subsections.
6. Spelling should be in American English or British English consistently throughout the paper.
7. EXAMPLES should be numbered with Arabic numerals (1, 2, 3, etc.) in parentheses and set apart from the main text. For examples in which there are both gestured and spoken components the Editor recommends that if gestured components and spoken components are to be transcribed together, the gestured components be indicated immediately above the line transcribing the speech in its original language. In this way, interlinear glosses and translations can be added below, as necessary, according to the following conventions.
  - (1) Kare wa besutoseraa o takusan kaite-iru  
he TOP best-seller ACC many write-PERF  
'He has written many best-sellers.'
8. LINE DRAWINGS (Figures) and PHOTOGRAPHS (Plates) should be submitted as reproducible originals or as JPEG, TIF or EPS files accompanied by a hard copy. They should be numbered consecutively and appropriate captions should be provided. Reference to any Figures or Plates should be made in the main text and an indication should be given where they should appear approximately.
9. VISUAL, AUDIO- AND SOUND INFORMATION AND DATA that are not suitable for printing in the journal may be placed in Gesture's accompanying electronic edition. Please consult with the Editor as to the desirability of such additional information. Color pictures, sound and short video clips can be submitted as QuickTime Movies or mpeg. Files should not exceed 8MB per article. Please note that the printed edition will be in black/white only. Color is accepted at cost price.
10. TABLES should be numbered consecutively and should be referred to in the main text (e.g. see Table 1).
11. NOTES should be kept to an absolute minimum. They should be numbered consecutively throughout the paper. Notes should be listed in a section 'Notes' following the main text.
12. REFERENCES: References in the text should follow the style: (Brown, 1989, pp. 224–256). The References section should follow the notes and should list all references cited in the main text. References should be listed (1) alphabetically and (2) chronologically. Authors' names and journal titles should always be given in full with page references. Examples:
  - *Books and unpublished manuscripts/theses*  
Lightbrun, Leonard T. (1995). The relation of critical fusion frequency to age. Unpublished doctoral dissertation, University of New Jersey.
  - Niemeier, Susanne & René Dirven (Eds.) (1997). *The language of emotions*. Amsterdam & Philadelphia: John Benjamins.
  - Sperber, Dan & Deidre Wilson (1986/1995). *Relevance: Communication and cognition*. Oxford: Blackwell.
  - *Article in book/journal*  
Ziv, Oren (1996). Writing to work: How using e-mail can reflect technological and organizational change. In Susan Herring (Ed.), *Computer-mediated communication: Linguistic, social and cross-cultural perspectives* (pp. 243–264). Amsterdam & Philadelphia: John Benjamins.
  - Armstrong, David F., William C. Stokoe, & Sherman Wilcox (1994). Signs of the origin of syntax. *Current Anthropology*, 35 (4), 349–368.Please consult the Publication Manual of the American Psychological Association (5th ed.) for details.
13. Authors are kindly requested to check their manuscripts and electronic files very carefully before submission in order to avoid delays and extra costs at the proof stage. Once a paper is accepted for publication, it will be allocated to a forthcoming issue and the author will receive page proofs of his/her contribution for final correction by email in PDF format. These must be returned to the Editor in hard copy with corrections clearly marked by the dates determined by the publication schedule. Any author's alterations other than typographical corrections in the page proofs may be charged to the author.
14. Authors of articles will receive complimentary copy of the issue in which their article appears.
15. Manuscripts and all editorial correspondence should be sent to the Editor, preferably by electronic means:

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Prospective authors may also contact either Associate Editor: Mandana Seyfeddinipur (mandana@soas.ac.uk) or Lorenza Mondada (lorenza.mondada@univ-lyon2.fr).